## **Application Information for a Vacation of Right-of-Way**

#### What you need to apply

- Application fee.
- 1 copy of the attached application.
- Site plan.
- Vacation area legal description.

## When you have to apply by

• Monday, \_\_\_\_\_\_, by **3:00 p.m.** 

# Meetings you have to attend

- Technical Review Committee on Friday, \_\_\_\_\_\_.
- Plan Commission on Thursday, \_\_\_\_\_\_.
- Board of County Commissioners on the 1st Monday of the next month, \_\_\_\_\_\_\_,

or (if town) Town Board or Council on \_\_\_\_\_\_.

	🗆 Unincorporated 🗆 Bristol 🗆 Middlebury 🗆 Millersburg 🗆 Wakarusa
Location:	relationship to requester's property
	ft. N S E W of
	ft. N S E W of
)riginal use:	□ Street □ Alley □ Other:
	□ Pavement □ Gravel □ Grass □ Dirt
	Other:
Reason for v	acating:
Requester	
Name:	
Address:	
Phone:	Email:
Other partv	<b>1</b> □ Other requester □ Surveyor, engineer, or agent □ Developer
	State license no.:
	Fmail
	Email:
Other party	<b>2</b> Other requester Surveyor, engineer, or agent Developer
Name:	State license no.:
Address:	
	Email:
	6
	f requester or agent:

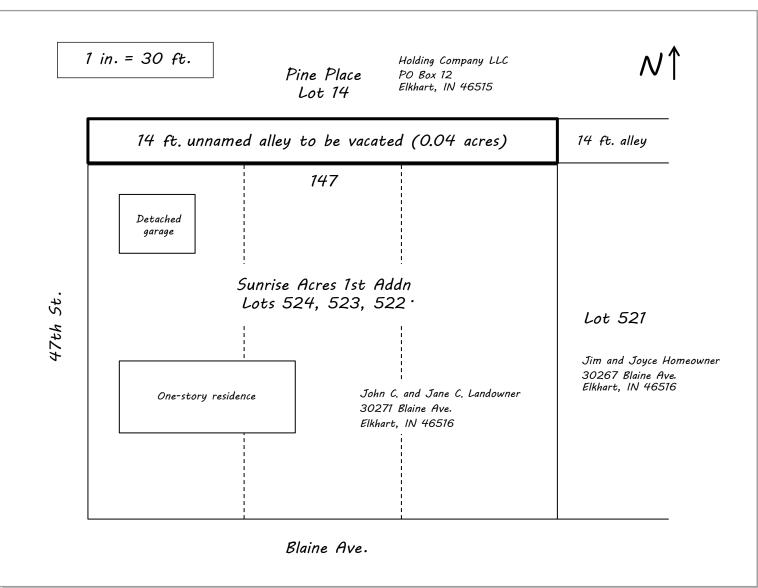
# Site Plan Information

Minimum Requirements

No aerial photos. No paper larger than  $11 \times 17$ . Use labels as shown in the sample. If you draw to scale, show it.

### Show the following:

- $\Box$  North arrow.
- □ Boundaries of the vacation area (with dimensions and acreage).
- □ Boundaries of the requester's property (with requester's name and mailing address, building outlines, and other notes like subdivision name and lot number).
- □ Notes for other properties that touch the vacation area (owner's name and mailing address and other notes like subdivision name and lot number).
- $\hfill\square$  Streets that touch the requester's property.



### Sample site plan
