



Environmental Health Services

FILING FOR A SPECIAL USE PERMIT
Necessity to obtain an onsite septic permit
from
ENVIRONMENTAL HEALTH SERVICES
ELKHART COUNTY, INDIANA

4230 Elkhart Road
U.S. 33 & C.R. 26
Goshen, Indiana 46526
(574) 875-3391
Fax: (574) 875-3376

Aixsa Perez, M.D.
Health Officer

Dear Petitioner:

The Elkhart County Health Department also reviews petitions before the Board of Zoning Appeals as to their necessity to obtain a private sewage disposal system permit as part of the proposals design.

At the time of your application please visit with the Environmental Health Services Division so we may review your plans and records.

As part of the petition process you must provide information on the existing and/or proposed private sewage disposal system as indicated on the attached form. This review of the provided information and records will aid in the determination of the necessity for obtaining a private sewage disposal permit.

If your petition for a Special Use is granted, please be advised that you may be required to begin the process to obtain a permit for an onsite sewage disposal system, to service the proposed use. Our department will provide an information packet to guide you through the steps towards obtaining a permit for commercial onsite systems, if applicable.

For Commercial onsite disposal systems:

1. The first step is to have an IRSS Registered Soil Scientist provide soil information in the area of the proposed onsite sewage disposal system.
2. This soil information must be sent to the Indiana State Department of Health so minimum requirements for the project can be provided.
3. Once these requirements have been established, the Elkhart County Health Department will likely review the system design. However, the Indiana State Department of Health may have jurisdiction and reserve the right to review the plan as well. In either case, to-scale plans must be prepared and submitted to the requisite agency with the appropriate fee and application.
4. The onsite sewage disposal system design plan(s) must be prepared by a registered architect or engineer for review by the Indiana State Department of Health.

For non-commercial projects visit Environmental Health Services Division prior to your scheduled hearing.

Should you have further questions or comments, please feel free to contact me at 875-3391 during my in-office hours, 8:00 a.m. to 10:00 a.m., Monday through Friday.

Sincerely,

A handwritten signature in black ink, appearing to read 'William Hartsuff', is written over a light blue horizontal line.

William Hartsuff, Supervisor
Environmental Health Services

WH/sw
Enclosure
Wh3-20-07BZAPetitionLtr