

PETITION

ELKHART COUNTY BOARD OF ZONING APPEALS

INSTRUCTIONS: RELATIVE TO CIRCULATION OF PETITION

1. The person who circulates a counterpart of a petition for the purpose of obtaining signatures thereon must be an owner of taxable real estate located in the County of Elkhart.

2. The person who circulates each such counterpart and executes the verifying affidavit attached hereto must sign the petition. The best practice is for each person to sign the counterpart that he/she circulates on the first line. The person who circulates a counterpart should sign the counterpart and the verifying affidavit in the same style.

3. Counterparts cannot be passed around from one person to another for circulation.

4. The signatures on each counterpart must be affixed in the presence of the person who circulates the counterpart and executes the verifying affidavit attached hereto.

5. Qualified petitioners are persons or corporations who are owners of taxable real estate located in the County of Elkhart, as shown by the tax records in the Auditor's Office. Persons purchasing real estate on contract, heirs to estates in which the real estate has not been distributed, and other persons whose ownership or real estate is not of record in the Auditor's Office are not qualified petitioners.

6. One person cannot sign for another. A husband and wife owning real estate jointly are each qualified petitioners, and it is not necessary for each to sign in order for the other to constitute a

valid petitioner; however, each must sign separately if the signatures are to be counted as signatures of two separate petitioners. In such cases the wife should not sign as "Mrs. John Doe," but should sign her name as "Mary Doe".

7. All names should be written as nearly as possible as they appear on the tax records in the Auditor's Office.





